

NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

November 19, 2009

4:00 PM – 5:30 PM

Location: DPW Meeting Rm., Dept. of Public Works Administration Building, 125 Locust Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Identify meeting facilitator and scribe
- Public Comment Period
- Review/approval of Minutes of 10.22.09 meeting

Old Business

- Green Communities Technical Assistance
 - Review progress
- Climate Action Plan (CAP)
 - Review progress
- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - There has been a suggestion to prioritize these items and then address each one with more time and deliberation.
 - Vote on LEED policy for the City (See draft policy attached)
- CREBs announcement

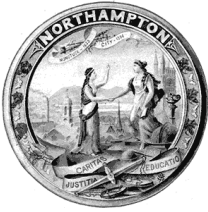
New Business

- Bean Family Farm (See attached information)

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • John Kelly • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

October 22, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Identify meeting facilitator and scribe
- Welcome John Kelly, who is replacing John Szafranski as the SVAHS representative
- Public Comment Period
- Review/approval of Minutes of 8.27.09 and 9.24.09 meetings

Old Business

- Green Communities Technical Assistance with Tony Dover of PVPC to lay out plan to meet the following requirements: As-of-Right Renewable or Alternative Energy Zoning, Energy Use Baseline Inventory, Purchase Fuel-Efficient Vehicle Policy, Stretch Code
- Voted Requested on Final Clean Energy Choice Application (for \$117,997.74) due November 30, 2009
- Climate Action Plan (CAP)
 - Recommended actions toward developing a CAP (Catherine Miller, Jonathan Black)
 - Discussion
- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - Reports back on follow-up tasks from previous discussions. (Sample Climate Action Plans, process to adopt stretch code, Climate Registry, publicity, land-use ordinances to address GHG emissions, ISO 14001, ICLEI's software capabilities for monitoring environmental performance, EE incentive program options, Architecture 2030)
 - Discussion of items 2.10 and 3.1
- Update on performance contract with ConEd

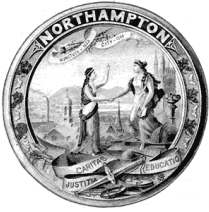
New Business

- Set meeting times for November and December

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • John Kelly • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

September 24, 2009

4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Identify meeting facilitator and scribe
- Public Comment Period - John Clapp re: Upper Roberts Meadow Dam (aka Chesterfield Road Dam).
- Review/approval of Minutes of 8.27.09 meeting

Old Business

- Green Communities Technical Assistance
 - Discussion of assistance Northampton would like from PVPC
- NESC File Sharing: report on updating Chris's operating system
- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - Reports back on follow-up tasks from previous discussions. (Sample Climate Action Plans, process to adopt stretch code, Climate Registry, publicity, land-use ordinances to address GHG emissions, ISO 14001, ICLEI's software capabilities for monitoring environmental performance, EE incentive program options, Architecture 2030)
 - Discussion of items 2.10 and 3.1
- Climate Action Plan (CAP)
 - Recommended actions toward developing a CAP (Catherine Miller, Jonathan Black)
 - Discussion
- Final Clean Energy Choice Application (for \$117,997.74) due November 30, 2009
- Potential funding opportunities:
 - MA DOER EECBG program for cities & towns with populations of less than 35,000 – draft application is out.

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

September 24, 2009

4:00 PM – 5:30 PM

- US DOE EECBG – RFI is out
- US DOE Local Energy Assurance Planning Initiative
- MA DOER RFR MA High-Performance Building Grants
- Update on performance contract with ConEd

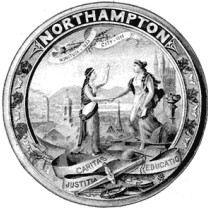
New Business

- Items for next meeting's agenda

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

August 27, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

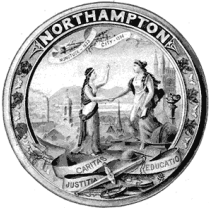
Agenda

- Roll Call
- Identify meeting facilitator and scribe
- Public Comment Period
- Review/approval of Minutes of 7.23.09 meeting

Old Business

- NESC File Sharing plan
 - Update on how MS Office Live works for all NESC members
- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - Wayne Feiden asks, regarding LEED standard for new city buildings: Is administrative policy enough or should we ask for a City Council ordinance requiring this?
 - Architecture 2030 report (Tony Patillo)
 - Steps & timeline to adopt stretch code (Tony Patillo, Jim Dostal, Bruce Young)
- Climate Action Plan (CAP)
 - Reports on interim tasks
 - Recommended actions toward developing a CAP (Catherine Miller, Jonathan Black)
 - Discussion
- Application Reports: Clean Renewable Energy Bonds (CREBS) & Green Community Technical Assistance (Chris Mason), Final Clean Energy Choice Application (for \$117,997.74) due November 30, 2009, and MA DOER EECBG program for cities & towns with populations of less than 35,000 – still waiting to hear.
- Update on performance contract with ConEd

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

August 27, 2009
4:00 PM – 5:30 PM

New Business

- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

July 23, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Identify meeting facilitator and scribe
- Public Comment Period
- Review/approval of Minutes of 5.28.09 and 6.25.09 meetings

Old Business

- NESC File Sharing plan
 - Update on file sharing plan (Scott Silver, Denzel Hankinson)
 - Discussion
- Green Communities Act (GCA)
 - Announcement: Final GCA requirements were published on July 10, '09
 - Application for technical assistance to become a Green Community due Aug 7, '09
 - Draft letter for Mayor Higgins of City's commitment to meet all five criteria within one year of technical assistance.
 - Discussion on DOER giving special consideration to communities with as-of-right siting for RE generation when giving out funds.
 - Reports on interim tasks
 - Fuel-efficient vehicle purchasing policy for the City (David Pomerantz)
- Climate Action Plan (CAP)
 - Reports on interim tasks
 - Recommended actions toward developing a CAP (Catherine Miller, Denzel Hankinson)
 - Discussion

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

July 23, 2009
4:00 PM – 5:30 PM

- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - Wayne Feiden asks, regarding LEED standard for new city buildings: Is administrative policy enough or should we ask for a City Council ordinance requiring this?
 - Architecture 2030 report (Tony Patillo)
 - Steps & timeline to adopt stretch code (Tony Patillo, Jim Dostal)
- Plan to spend Clean Energy Choice (GreenUp) matching funds
 - Report on Clean Renewable Energy Bonds (CREBS), application due by Aug. 4, '09
 - Discussion of options presented

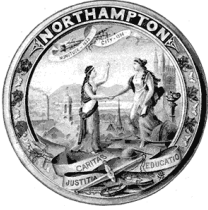
New Business

- Update on performance contract with ConEd
- Items for next meeting's agenda

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

June 25, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Public Comment Period
- Review/approval of Minutes of 5.28.09 meeting

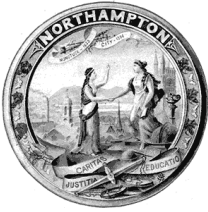
Old Business

- NESC File Sharing plan
 - Final recommended actions toward a file sharing plan (Scott Silver, Denzel Hankinson)
 - Discussion
- Sustainable Northampton Plan (SNP) - NESC responsibilities (continued)
 - Scott Silver will present an Excel file designed to track NESC work on all SNP responsibilities
 - Wayne Feiden asks, regarding LEED standard for new city buildings: Is administrative policy enough or should we ask for a City Council ordinance requiring this?
 - Architecture 2030 report (Tony Patillo)
 - Steps & timeline to adopt stretch code (Tony Patillo, Jim Dostal)
- Climate Action Plan (CAP)
 - Reports on interim tasks
 - Recommended actions toward developing a CAP (Catherine Miller, Denzel Hankinson)
 - Discussion
- Green Communities Act
 - Reports on interim tasks
 - Fuel-efficient vehicle purchasing policy for the City (David Pomerantz)

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

June 25, 2009
4:00 PM – 5:30 PM

New Business

- EPA's Climate Showcase Communities Grant Program
- MTC's Clean Energy Choice (GreenUp) matching funds to end
- Announcement – IGA contract with ConEd
- Proposal to elect a vice-chair
- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

May 28, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Review/approval of Minutes of 4.23.09 meeting

Old Business

- Climate Action Plan (CAP)
 - Reports on interim tasks
 - NESC responsibilities in the Sustainable Northampton Plan (Chris Mason)
 - Potential for an intern (Denzel Hankinson)
 - Recommended actions toward developing a CAP (Catherine Miller, Jonathan Black)
 - Discussion
- NESC File Sharing plan
 - Reports on interim tasks
 - Recommended actions toward a file sharing plan (Scott Silver, Denzel Hankinson)
 - Discussion
- Review Northampton's Energy Reinvestment Revolving Loan Fund
 - Prepare for annual renewal (first vote at June City Council meeting)
- Green Communities Act
 - Reports on interim tasks
 - Fuel-efficient vehicle purchasing policy for the City (David Pomerantz)
 - Passage of the Stretch Code. (See attached, Energy Conservation 'Appendix 120 AA' Approved.pdf)

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

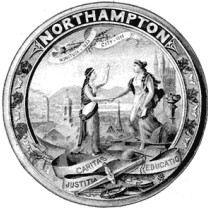
May 28, 2009
4:00 PM – 5:30 PM

- Timing for passage
- Energy Efficiency and Conservation Block Grants
 - Latest guidelines (See attached, gc-stimulus-opportunities.pdf and Webinar-Notes.doc)
 - Discussion
- The MA Energy Efficiency Advisory Council
 - Draft plans have been released. Most current information can be found at www.ma-eeac.org/
- Glossary of organizations and acronyms (Scott Silver)
- NESC Public Comment Period (motion from last months meeting wasn't voted on)

New Business

- MCAN Cool Cities Program
- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

April 23, 2009
4:00 PM – 5:30 PM

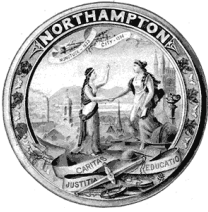
Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Review/approval of Minutes of 3.26.09 meeting
- Climate Action Plan (CAP)
 - As called for in the Sustainable Northampton Plan (SNP)
 - How would a CAP differ from the SNP?
 - Other sample action plans
 - Discussion
- NESC File Sharing plan
- Review Northampton's Energy Reinvestment Revolving Loan Fund
- Discussion: MCAN Cool Cities Program
- Green Communities Act
 - Review proposed ordinance that includes "expedited" review (as defined by the state) for green manufacturing facilities.
 - David Pomerantz: fuel-efficient vehicle purchasing policy for the City.
 - Notice to Commission: Letter was sent to the BBRS in support of the stretch code.
- Notice to Commission: The MA Energy Efficiency Advisory Council (<http://www.ma-eeac.org/>) is expected to release a draft plan for all state efficiency programs this week
- Notice to Commission: Status of Energy Efficiency and Conservation Block Grants
- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

March 26, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

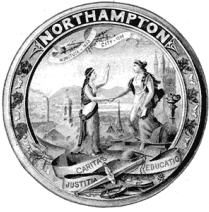
Agenda

- Roll Call
- Review/approval of Minutes of 2.26.09 meeting
- Suggested adjustments or additions to agenda
- Discussion/Election of chair and any other officers
 - Jim Dostal: Report on findings
- Green Communities Act
 - Chris Mason: Report on RFI sent to DOER.
 - Wayne Feiden: Report on draft ordinance for an expedited application and permitting process for RE facilities.
 - David Pomerantz: Report on information to guide the purchasing of fuel-efficient vehicles through the capital improvement process.
 - Discussion: fuel-efficient vehicle purchasing policy for the City.
 - Discussion: MA Building Code Stretch Code & formal City response to BBRS
- Report/Discussion: energy efficiency actions in western MA
 - Catherine Miller, Scott Silver, Chris Mason: Report on regional meeting and the Federal Energy Efficiency and Conservation Block Grant (EECBG)
 - Wayne Feiden: Potential changes in CDBG energy conservation loan program
- Energy Services Performance Contract
 - Chris Mason & David Pomerantz: project update
- Green Action in Northampton Schools (GAINS)
 - David Starr & Chris Mason: Project outline
- Potential NESC associate member(s)

Voting Members: Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski

Ex-officio, non voting: Chris Mason

Associate Members:



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

March 26, 2009
4:00 PM – 5:30 PM

- Items for next meeting's agenda

If there is Time

- Climate Action Plan
- Discussion: Energy Reinvestment Revolving Fund (included in February pre-meeting package)
- Discussion: MCAN Cool Cities Program

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

February 26, 2009
4:00 PM – 5:30 PM

Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call
- Review/approval of Minutes of 1.22.09 meeting
- Suggested adjustments or additions to agenda

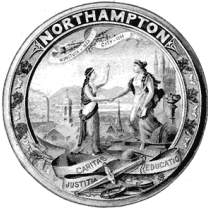
Old Business

- Discussion/Election of chair and any other officers
 - Jim Dostal: Report on findings
- Discussion: Green Communities Act (requirements included in pre-meeting package)
 - Chris Mason: Report on letter sent to DOER (included in pre-meeting package).
 - Wayne Feiden: Report on expedited application and permitting process for RE facilities.
 - Chris Mason: Report on list of all City-owned vehicles.
 - Ongoing discussion
- Report/Discussion: energy efficiency actions in western MA
 - Catherine Miller, Scott Silver, Chris Mason: Report on regional meeting
 - Wayne Feiden: Potential changes in CDBG energy conservation loan program
- Energy & Sustainability Officer report: City ESPC, Green Action in Northampton Schools (GAINS), potential NESC associate members

New Business

- Discussion: Energy Reinvestment Revolving Fund (included in pre-meeting package)
- Discussion: MCAN Cool Cities Program
- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

January 22, 2009
4:00 PM – 5:30 PM

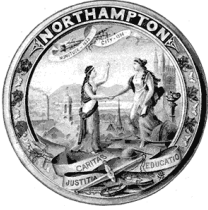
Location: City Council Chambers, Puchalski Municipal Building, 212 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call/Introductions
- Review/approval of Minutes of 12.04.08 meeting
- Suggested adjustments or additions to agenda
- Discussion/Election of chair and any other officers
- Reports:
 - Chris Mason: Any financial accounts available to the NESC that were used by the old NERCs.
 - Wayne Feiden: RRS feeds for NESC meetings.
 - Catherine Miller, Scott Silver, and Chris Mason: Western MA Energy Alliance
- Discussion: Green Communities Act
 - Report, Wayne Feiden: Suggested actions pertaining to zoning changes needed to become a MA Green Community
 - Report, Tony Patillo: clarify status and timing of changes expected in the energy conservation portions of the MA Building Code, and thus Northampton building code
 - Report Peggy MacLeod of CET (via Chris Mason): Status of changes to MA efficiency codes to meet Green Communities Act requirements
- Items for next meeting's agenda

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	



NORTHAMPTON ENERGY AND SUSTAINABILITY COMMISSION

AGENDA

12/04/08

4:00 PM – 6:00 PM

Location: Hearing Room, City Hall, 210 Main Street

Staff Contact: Chris Mason, Energy and Sustainability Officer, (413) 587-1055,
cmason@northamptonma.gov

Agenda

- Roll Call/Introductions
- Any adjustments needed to agenda?
- Review of the ordinance/NESC responsibilities and powers – Chris Mason
- Discussion: decision-making process to be used, what is a quorum, open meeting law requirements, public comment periods, etc.
- Discussion: Election of chair and any other officers
- Identify regular meeting times & places
- Outline of energy-related City projects underway/considered (details in pre-meeting package)
- Short history of NERC and Energy Officer – Chris Mason
- Option A – Discussion of commission priorities (maybe include a brainstorming session)
- Option B – Presentation of potential projects the commission may undertake
- Option C – both A & B
- Agenda items for next meeting

Voting Members:	Jonathan Black • Maureen T. Carney • James M. Dostal • Wayne Feiden • Denzel Hankinson • Ned Huntley • Catherine Miller • Anthony Patillo • David Pomerantz • Scott Silver • John Szafranski
Ex-officio, non voting:	Chris Mason
Associate Members:	